



Recommendation for Action

File #: 21-1547, **Agenda Item #:** 30.

4/22/2021

Posting Language

Authorize negotiation and execution of a multi-term contract with Environmental Survey, Inc., d/b/a Environmental Survey Consulting, to provide aquatic vegetation maintenance at wet ponds, for up to five years for a total contract amount not to exceed \$1,713,640.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Watershed Protection Department.

Fiscal Note

Funding in the amount of \$342,728 is available in the Fiscal Year 2020-2021 Operating Budget of the Watershed Protection Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued a Request for Proposals (RFP) 6300 JOG3010 for these services. The solicitation issued on December 21, 2020 and it closed on January 19, 2021. Of the three offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134917)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134917>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Jo Gutierrez, at 512-974-2928 or Jo.Gutierrez@austintexas.gov <<mailto:Jo.Gutierrez@austintexas.gov>>.

Additional Backup Information:

The contract will provide specialized aquatic vegetation control at the City's wet ponds. The wet ponds are designed to capture and hold stormwater runoff. They allow for the settling of suspended solids and removal of pollutants, keeping them out of the local waterways and recharge zones. The services contracted will include the maintenance of specified plantings at the pond's edge and entry in the permanent pool to remove debris and excessive vegetation within the pond. The contractor will remove invasive woody plants from each wet

pond. The specialized maintenance will assist in ensuring each wet pond is compliant with the Environmental Criteria Manual and dam maintenance policies and procedures while following the wet pond Integrated Pest Management plan.

This contract will replace a contract that expired on February 3, 2021. The requested authorization amounts for the contract were determined using departmental estimates and historical spending. The recommended contractor is the current provider for these services.

An evaluation team with expertise in this area evaluated the offers and scored Environmental Survey Inc. d/b/a Environmental Survey Consulting as the best to provide these services based on program and proposed solution, experience and personnel structure, sustainability practices, pricing, local business presence, and service-disabled veteran business enterprise.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	2 yrs.	\$ 685,456
Optional Extension 1	1 yr.	\$ 342,728
Optional Extension 2	1 yr.	\$ 342,728
Optional Extension 3	1 yr.	\$ 342,728
TOTAL	5 yrs.	\$1,713,640

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Safety; Healthy and Environment.